**Louisiana State Board of Private Investigator Examiners**

**Minutes of Board Meeting of MAY 21, 2013**

**I.    Roll Call:**

Chairman Lance Wallace called the meeting to order at 9:07 a.m., Tuesday, May 21, 2013, at the office of the Louisiana State Board of Private Investigator Examiners, 2051 Silverside Drive, Suite 190, Baton Rouge, Louisiana. Those members present at the meeting were Ms. Maria Dugas, Ms. Annette Kovac, Mr. Bruce Childers and Mr. Kenneth Landry. Also present was Executive Director Pat Englade. A quorum was present to continue the meeting.

**II.    Approval of Minutes from the March 19, 2013 meeting**

Ms. Kovac moved to approve the minutes of the March 19 board meeting. Seconded by Ms. Dugas. All in favor. Motion carried.

**III. Public Comment:**

None.

**IV. Approval of Applications:**

 **A. Agency Applicants:**

Ms. Dugas made a motion to defer the agency application of Mr. David Bell till the next schedule meeting. Mr. Bell was not present. Seconded by Mr. Landry. Roll call vote: Dugas yes, Kovac yes, Childers yes, Wallace yes and Landry, yes. Motion carried.

Ms. Dugas made a motion to deny the agency application of Mr. Gladue “Joey” Istre, III. In pursuant to R. S. 37:3508E The board may refuse to issue a license for good cause shown. Mr. Gladue was not present. Seconded by Mr. Landry. Roll call vote: Dugas yes, Kovac yes, Wallace yes, Childers yes, and Landry yes. Motion carried.

Mr. Childers made a motion to approve the agency application of Mr. Eric Smith. Mr. Smith was present. Seconded by Ms. Kovac. Roll call vote: Dugas, yes, Kovac, yes, Wallace yes, Childers, yes, and Landry, yes. Motion carried.

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**B. Individual, Apprentice and Journeymen Applicants:**

Ms. Kovac made a motion to approve the list of individual applicants starting with April Sexton and ending with Richard Walther. Seconded by Ms. Dugas. All in favor. Motion carried.

Ms. Kovac made a motion to approve the list of apprentice applicants starting with Andres Smith and ending with Eric Murillo. Seconded by Ms. Dugas. All in favor. Motion carried.

Ms. Kovac made a motion to approve the list of journeymen applicants starting with Rosie Johnson and ending with Robin Romack. Seconded by Ms. Dugas. All in favor. Motion carried.

**V. Financial Report**

Mr. Childers made a motion to approve the financial report presented by Mr. Landry. Seconded by Ms. Kovac. All in favor. Motion carried.

**VI. Investigatory Officer Report:**

Ms. Kovac made a motion to approve the investigatory report presented by Mr. Childers. Seconded by Ms. Dugas. All in favor. Motion carried.

**Amend Agenda**

Ms. Dugas made a motion to amend the agenda to add three different items one is the approval

of continuing education hours for the course instructor who attended the training. The second is dealing with the manual and the third is dealing with Law Enforcement exemption under 37:3510. Seconded by Ms. Kovac. All in favor. Motion carried.

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**VII. Training:**

1. **Approval of 40-hour instructors**

Mr. Landry made a motion to approve Mr. Ed Roy as a 40-hour course instructor. Seconded by Ms. Dugas. Roll call vote: Dugas yes, Kovac yes, Wallace yes, Childes yes and Landry yes. Motion carried.

Mr. Landry made a motion to defer the approval of Mr. Lacombe request for instructor to teach the 40-hour private investigator course until the Board receives recommendation from the Training and Education Committee. Seconded Mr. Childers. Roll call vote: Dugas yes, Kovac yes, Childers yes and Landry yes. Motion carried.

1. **Approval of C/E hours for instructors that attended the 40-hour manual training class**

Ms. Dugas made a motion to approve the 5 instructors that attended the class which were Joe Gilbert, Charlene Mora, Kirk Menard, Jerry DeFatta, and Henry Bennett. Seconded by Mr. Childers. Roll call vote: Dugas yes, Kovac yes, Wallace yes, Childers yes and Landry yes. Motion carried.

1. **40-Hour Manual**

Discussion was made to add the approval of the 40-hour manual to the July 16, 2013 agenda.

1. **Law Enforcement exemption under R. S. 37:3510**

Discussion was made that the Training/Education committee get together and come

back with a recommendation to the board at the next meeting.

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**VIII. Old Business**

1. **Update from Ms. Freel on Investigative Experience**

Deferred to next meeting

1. **Agency application changes**

Mr. Landry made a motion to approve the new agency application check list and the private investigator agency application form. Seconded by: Ms. Kovac. Roll call vote: Dugas yes, Kovac yes, Wallace yes, Childers yes and Landry yes. Motion carried.

**Recess** Wallace called for a 10 minute recess

 **X. New Business**

1. **Renewal of contract with the Attorney General Office for legal services**

Ms. Kovac made a motion to approve the contract with the Attorney General’s Office. Seconded by Mr. Childers. All in favor. Motion carried.

**XI. Executive Session from 10:00 a.m. to 10:05 a.m.**

Mr. Wallace moved to go into executive session to discuss legal matters in regards to Steve Divine, Scott Frank and Courtney Baker. Seconded by Ms. Childers. Roll call vote: Dugas yes, Kovac yes, Wallace yes, Childers yes and Landry, yes. Motion carried.

Ms. Kovac moved to go back into regular session. Seconded by Mr. Childers. Roll call vote: Dugas yes, Kovac yes, Wallace yes, Childers yes and Landry, yes. Motion carried.

**XII. Adjournment:**

Ms. Dugas made a motion to adjourn the meeting at 10:08am. Seconded by Ms. Kovac. All in favor.